



## 2017 Symposium Delegate Update

Thank you for registering to attend the 8<sup>th</sup> Biennial Australian Colloid and Interface Symposium (ACIS 2017), to be held from 29 January to 2 February in Coffs Harbour, New South Wales. Please find below useful information regarding the symposium.

### Symposium venues

#### Symposium Sessions and Welcome Reception

Opal Cove Resort, Coffs Harbour

**Symposium Dinner venue:** Wednesday 1 February

Breakfree Aanuka Beach Resort, *11 Firman Dr, Coffs Harbour NSW 2450*

The Symposium and social functions are non-smoking.

### Accommodation

We have very limited rooms still available. If you still need to book your accommodation, please email [acis@pco.com.au](mailto:acis@pco.com.au) to check what's available. At the Opal Cove Resort, credit cards used to guarantee reservations are being used as a guarantee only (unless requested otherwise) and the full account will need to be settled on arrival. If the card used on your booking was NOT your own card, please ensure you have provided a third party credit card form to the hotel. If staying at Breakfree Aanuka Resort, a deposit should already be charged to your card.

### Registration desk

The symposium Registration Desk will be located in the foyer at the Opal Cove Resort and will be open as follows:

Sunday 29 January	2.30pm–6.30pm
Monday 30 January	7.15am–5.15pm
Tuesday 31 January	7.30am–5.45pm
Wednesday 1 February	8.15am–2.45pm
Thursday 2 February	8.15am–3.30pm

All symposium participants are requested to wear their symposium name badge throughout the symposium (excluding symposium dinner) to facilitate admission to sessions and symposium catering.

## Parking

Opal Cove Resort has free parking.

## App, Abstracts and Program

An updated program is available on the conference website [here](#).

An App for ACIS 2017 can be downloaded onto your tablet or smartphone. Details on how to do this will be emailed to you just prior to the Symposium.

Please note that abstracts will NOT be provided in hard copy this year. They are available online only or through the app. Please make sure you have access to the app or save a copy prior to arrival.

## ACIS Annual General Meeting

The Australasian Colloid and Interface Society Annual General Meeting will be held from 2:45pm to 3:45pm on Wednesday 1 February. All delegates are encouraged to attend, but voting is open to ACIS members only.

## Concurrent Sessions

You may attend the concurrent session of your choice.

## Oral Presenters

All PowerPoint slides should be in 16:9 ratio. Please email your PowerPoint Presentation to [acis@pco.com.au](mailto:acis@pco.com.au) no later than Wednesday 25 January. It will be pre-loaded onto the laptop in your scheduled room. Your room will be equipped with a laptop (including DVD facilities), data projector and screen, lectern and lectern microphone, and a lapel microphone will also be available upon request in some rooms. If you have any other requirements, please email Jane Yeaman or Sarah Robinson at [acis@pco.com.au](mailto:acis@pco.com.au) and we will do our best to accommodate them.

Files larger than 5mb should be sent via dropbox, hightail or similar.

If you will be using a mac or your own laptop for the presentation please email us to advise so we can notify the AV team. Please note if you are presenting with a mac you will need to supply a VGA adapter. If you have any other specific AV requirements please let us know and we will see if we are able to accommodate.

Once at the Symposium amended PowerPoint presentations can be loaded at the Registration desk. Please bring your presentation on a USB drive and have a back-up. The presentations will be pre-loaded onto the notebooks in advance of your session. Presenters should ensure that their PowerPoint presentation is loaded and operating NO LATER than 10am the day before your presentation. If you are presenting on Monday PLEASE email your presentation in advance.

Presenters using their own mac or notebook should set this up in the break before their presentation, please also notify the team at the registration desk.

## Poster Presenters

Poster presenters please remember that your posters must be a maximum of A0 in PORTRAIT format (A0 is 841 mm (33.3 inches) WIDE x 1189 mm (46.8 inches) TALL). Your poster **MUST NOT EXCEED** 900mm WIDE or 1200mm TALL as this is the **MAXIMUM** space that you have. Two posters will be placed side by side on each row.

There is one poster session on Monday between 4.05pm and 6.05pm. Even numbered poster presenters need to stand by their posters for the first hour and odd numbered posters in the second hour.

Posters should be placed on the marked poster board by 8.30am on Monday morning. Posters need to be removed from the poster boards before the completion of lunch on Thursday afternoon. Poster presenters must be present during the dedicated poster session.

## Student Poster Prizes

ACIS is awarding best student poster prizes to encourage participation and to recognize excellence. Postdoctoral researchers are not eligible. Recipients will be determined on the basis of scientific content and quality of presentation including discussion and questions. Prizes include a €300 Wiley voucher and an iPad. The winners will also have the opportunity to give a mini oral presentation on their work at the start of the closing session on Thursday afternoon. Winners will be announced at the end of the Plenary Session on Monday evening. The Prizes are sponsored by ACIS and Wiley.

## Mobile phones

As a courtesy to all delegates, mobile phones and other electronic devices must be turned to silent during all symposium sessions.

## Catering

Full registration includes the Welcome Reception Sunday evening, Poster Session Monday; lunch, morning & afternoon refreshments Monday to Thursday.

Morning tea, lunch and afternoon tea will be held in the exhibition area. The Opal Room is also available during lunchtime if you would prefer to sit and eat. If you have not already advised us of any special dietary requirements, please email [acis@pco.com.au](mailto:acis@pco.com.au).

## Exhibition

The Exhibition will be located in the foyer adjacent to the ballroom. Please ensure that you meet with our valued sponsors and exhibitors and acknowledge their contributions.

## Internet

Complimentary wireless internet access will be available in the exhibition area and ballroom foyer as well as the hotel rooms. Daily limits per user apply.

## **2017 ACIS Symposium Welcome Reception**

**5.30–7.30pm, Sunday 29 January**

Pool Terrace, Opal Cove Resort

Dress: Smart Casual

Whilst the Welcome Reception is an included event for full delegates you still need to select a ticket when registering. You can log back in online to view your registration and if necessary add a ticket to your booking. If you will not be arriving until after 7.00pm on Sunday, please ensure you have NOT requested a ticket. Thank you.

## **2017 Symposium Dinner**

**7.00–10.45pm, Wednesday 1 February**

Breakfree Aanuka Beach Resort, *11 Firman Dr, Coffs Harbour NSW 2450*

### **Bus transfers**

Bus transfers will depart Opal Cove Resort at **6.45pm**.

Return bus transfers to Opal Cove Resort will commence at 9.45pm and run every 30 minutes. The last return transfer will be at 11.00pm.

Dress: Elegant Casual or Cocktail attire

MC: Prof Erica Wanless

Dinner Speaker: Prof Vincent Craig

The Symposium Dinner is an optional event; tickets are available at a subsidised cost of \$88 for full delegates and \$132 for exhibitors, day delegates and guests. Tickets can be added by logging back into your online registration.

## **Special Requirements**

If you have special dietary or mobility requirements that you have not previously advised, please email them to [acis@pco.com.au](mailto:acis@pco.com.au) as soon as possible. For pre-arranged special dietary requirements please make yourself known to the waiting staff at all catering times.

## **Airport Transfers**

Coffs Harbour Airport is located on Airport Drive, off Hogbin Drive, Coffs Harbour, just a couple of kilometres south of the city centre and 15 minutes south of Opal Cove Resort. Action Coach and Shuttle Services operate an airport shuttle bus at Coffs Harbour Airport to all the major resorts and the surrounding districts. PH: 6652 2229 or 0407 894 081 [www.actioncoachandshuttles.com](http://www.actioncoachandshuttles.com).

If you would like to share an Action Coach and Shuttle minivan with other delegates [Click here](#) to complete an online table with your flight details and we will try to match you up with other delegates on your flight. The maximum cost is \$30, so if you can share with two other delegates it will only be \$10 each.

## Coffs Harbour

Coffs Harbour is located 554kms north of Sydney and 427kms south of Brisbane. With easy to find Pacific Highway access, Opal Cove Resort Coffs Harbour is located on absolute beachfront in Korora Bay, 5 minutes north of Coffs Harbour and is easily accessed by all forms of transport being only 11 kms from the airport and 7kms from bus, coach and rail terminals.

Coffs Coast Visitor Information Centre. Located at the Big Banana 351 Pacific Highway, Coffs Harbour  
Ph: [02 6648 4990](tel:0266484990). Email: [tourism@coffscoast.com.au](mailto:tourism@coffscoast.com.au)

Coffs Coast Visitor Guides: <http://www.coffscoast.com.au/coffs-coast/visitor-guides/>

Download the Coffs Coast Travel App for more information <http://www.coffscoast.com.au/coffs-coast/app/>

If your arriving into Coffs Harbour on the 28<sup>th</sup> or earlier, you may be interested in an Wajaana Yaam Gumbaynggirr Adventure Paddle Tour ( 7.00-9.30am daily) or attending the **Gumbaynggirr Cultural Show** at Sealy Lookout, Orara East State Forest on Saturday January 28th from 4-6.30pm. The cost of the show is \$20 adult, \$10 child and \$50 family (2 adult, 2 child). Visit <http://www.wajaanayaam.com.au/> for further information.

## Symposium Secretariat

Tulips Meetings Management ABN: 32 003 901 657

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E: [ACIS@pco.com.au](mailto:ACIS@pco.com.au)

## Privacy

Tulips Meetings Management and the Symposium Committee will gather and record personal information necessary for your attendance at the Symposium. Personal information will be gathered, stored and disseminated in accordance with the National Privacy regulations.

## Disclaimer

ACIS, Tulips Meetings Management and the sponsoring bodies accept no liability to any persons for loss, injury or damage, whether arising directly or indirectly from any action or cause undertaken, organised or sponsored by the 2017 ACIS Symposium. The program is subject to change at any time. The views expressed by presenters at this symposium are not necessarily those of the ACIS 2017 symposium organisers. ACIS accepts no responsibility for the content of the presentations within the program.

Consent to Use of Photographic Images: Registration and attendance at, or participation in, the ACIS 2017 Symposium and associated social events constitutes an agreement by the registrant to ACIS's use and distribution (both now and in the future) of the registrant or attendee's image or voice in photographs, videotapes, electronic reproductions and audiotapes.

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# Thank You

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The 8th Biennial Australian Colloid & Interface Symposium