# Expression of Interest: Sponsorship of Scientific Events by ACIS

Sponsorship is available for events such as symposia, workshops, industry networking events, and short courses, held in Australia or New Zealand, organised by ACIS members, and of benefit to the broader colloids and interface science community. Prospective event organisers, who wish to request ACIS endorsement and sponsorship, should supply the information requested in the form on the following pages at least three months in advance***.***

**Conditions of Funding**

In each calendar year ACIS will support ‘small scale’ (up to 50 participants) or ‘medium scale’ (over 50 participants) scientific events. At the discretion of the Board or Conference Committee of ACIS, financial support will be providedfor **up to 50% of the total cost for the event, up to a maximum of $2000 per event**. It is expected that the remainder of the funding support will be sourced by the organisers from other sources, such as the home institution, or other sponsorship. The activities and membership of ACIS must be actively promoted during any ACIS sponsored event. The organisers must provide ACIS with a written report on the outcomes and expenditure details of the event within three months of completion.

Completed forms to be sent to the ACIS Secretariat by e-mail mailto:acis.enquiries@gmail.com.

The granting of sponsorship by ACIS is judged by the Board on a number of criteria, including:

1. scientific quality, with a focus on high-calibre overseas or local invited speakers
2. significance and suitability of the event to the Australasian colloids and interface science community
3. potential to increase the visibility of ACIS
4. number of expected participants
5. event budget (to be submitted with the expression of interest), including evidence of funding support obtained from co-sponsors and sufficient advanced planning

In general, ACIS will sponsor events intended to attract current members and participants from outside the existing membership. ACIS members will be offered discounted registration fees (at least 10%) at ACIS sponsored events.

**EXPRESSION OF INTEREST FOR ACIS SPONSORSHIP**

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| *For administrative use only* | Submitted \_\_\_\_\_\_\_\_\_\_\_\_\_\_ ; # \_\_\_\_\_\_\_\_\_\_\_\_\_ |
| 1. Title of event
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| 1. Location
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| 1. Proposed dates
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| 1. Funds requested from ACIS with justification (maximum 200 words)
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| 1. Members of the organizing committee and their affiliation. Include complete contact details of person(s) submitting the EoI.
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| 1. What are the aims, purpose and structure of the event? *Include discussion of relevance to the ACIS scientific community*. (maximum 200 words)
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| 1. Approximate number of participants expected
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| 1. Registration fees.
	1. for general participants
	2. for ACIS Members and student ACIS members
	3. Others
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| 1. Details of non-ACIS funding sources and status (e.g. requested, agreed, paid) *Attach event budget on final page, including potential/agreed funding sources.*
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| 1. Proposed scientific program
	1. Plenary lectures *(Please list on final page).*
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| * 1. Number of other invited and contributed lectures *(Please list on final page).*
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| 1. Other important details (*commercial* *exhibition, participation on industry partners, publish proceedings*)
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