

## ANNUAL GENERAL MEETING 2021 – Draft Minutes

- Time and Date: 1415, Thursday 11<sup>th</sup> February 2021 (AEST / Sydney / Melbourne time)
- Venue: via Zoom during 10<sup>th</sup> Australian Colloid and Interface Symposium  
Zoom meeting details see at bottom of page
- Apologies: None at time of announcement
- Proxies:
- Minutes: Grant Webber (Honorary Secretary)
- Current BoD: Ben Boyd (President), Erica Wanless (Vice-President), Charlotte Conn (Director), Deborah Wakeham (Treasurer), Gunther Andersson (Director), Gregory Warr (Director), Arlene McDowell (Director), Christine Browne (Director), Grant Webber (Honorary Secretary)

Minutes of the 2020 AGM were distributed prior to the meeting.

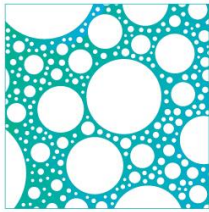
### Minutes

*Comments in italics were questions raised by the members*

Meeting open @ 1420

#### 1. Welcome, Discussion of 2020 Minutes and President's Report (Ben Boyd)

- Agenda has been circulated
- Previous AGM on website and link provided to members
  - Minutes to be changed to reflect the proposed change to the Constitution was to move the renewal date to **1<sup>st</sup> March**.
  - Aaron Elbourne (AE) proposes
  - Gary Bryant (GB) seconded
  - All accepted
- President's Report
  - BB shared report via Zoom
  - StuCon 2020 very successful. BB thanks RMIT and GB.
  - Viruses are Colloids Symposium
  - ACIS used online events during 2020 to convert casual members in to full members
  - 3MT
  - Mental Health for Post-Grads
  - Non-academics careers forum
  - Australia-Japan Symposium (Vince Craig)
  - IACIS deferred to 2022
  - Invited nominations for ACIS Lectureship and Best Thesis
  - President's Corner in the Newsletter
  - Accepted Marta Kraskowska as Chair of 2022 StuCon at UniSA.
- Society is in good shape considering issues of 2020.



## 2. Announcement of new Directors (Ben Boyd)

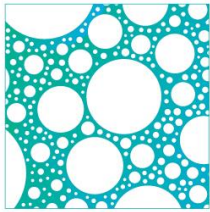
- Four leaving
  - BB, GA, GW and CC.
  - Boon Teo had to retire mid-year.
    - CB took her place as
- New Board Members
  - 4 positions and 4 nominations, no need for vote.
  - CB (Monash), Michael Higgins (Wollongong), Tam Greaves (RMIT), Joe Berry (Melb), Frank Sainsbury (Griffith)

## 3. Equity Report (Charlotte Conn)

- Report presented via Zoom.
- Members of committee given.
  - Melbourne-centric
  - Appeal for new members from other regions.
- Update Code of Conduct for ACIS 2021.
- Work with IACIS 2022 Committee regarding equity and diversity.
  - CC on local organising committee for IACIS 2022.
- Non-academic career pathway event in 2020.
- Board Members
  - 2020 – 5 F + 3 M
  - 2021 – 5 F + 3 M
- ACIS 2021 overall
  - 59% M
  - 40% F
  - Remainder non-binary or prefer not to say
  - Rego – 54% male, 43% female, 4% prefer not to say
  - Keynotes – 75% female
  - Talks – 56% female
  - Posters – 58% male
  - Stats will be provided on ACIS website

## 4. Treasurer's Report (Deborah Wakeham)

- DW note and thank Alison White for handover
- DW presented slides via Zoom
- Profit of just >\$8K.
- Net assets ~\$163K
- Payments made for IACIS 2022
- Payments for prizes at various online events
- Membership income a touch lower than 2020
  - Partly due to change in renewal date.
- *Raymond Dagastine – Net assets at ~\$163K, what are the details of IACIS 2022 payments*
  - BB – GW will have more details.
  - Some money in trust account
  - Some to Convention Centre



# AUSTRALASIAN COLLOID AND INTERFACE SOCIETY

- BB – contractual payments only add up to ~\$40K
  - No exposure to ACIS yet
- Treasurer's report
  - AE propose
  - GB second
  - All accept

## 5. Membership Report (Arlene McDowell)

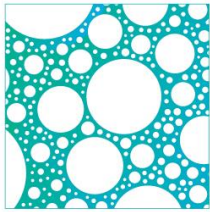
- Presented report via Zoom
- Large increase in members
  - ~50% staff to students
- Membership initiatives in 2020
  - Including discounted membership at some online events
- Membership database tidied and cleaned
  - Followed renewals
- Renewal date changed to 1<sup>st</sup> March.
- *Vince Craig – how are membership numbers for industry?*
  - No exact numbers, but a minority
- Wild Apricot database upgraded to 5000 contacts
  - Increased cost
  - Easier to use

## 6. Communications Committee (Christine Browne)

- Presented report via Zoom.
- Thanked Boon Teo for help on hand over
- Newsletter four times per year
  - Call for members to provide information
- Moved to online-based Newsletter
  - Not pdf
  - Should be more “device friendly”
- CB called for help from membership
- *Chiara Neto – Newsletter and Letter from President are great. The website needs some updating and the LinkedIn page could be updated and linked back to the webpage. Better cross-linking with Twitter.*
  - CB – this is planned.

## 7. Awards and Prizes Committee Report (Gunther Andersson)

- Presented report via Zoom.
- Three awards:
  - 2020 ACIS Early Career Travel Bursary
    - Dr Aaron Elbourne (RMIT)
  - 2020 ACIS Lectureship Award
    - No nominations
  - 2020 ACIS Best Thesis Prize
    - No nominations
- Not sure why no nominations
  - Lack of surety around travel may have impacted Lectureship



- Thesis???
- GA called for thoughts on this
- Chiara Neto – *Did Khay Fong receive 2019 Lectureship winner?*
  - Yes, but travel impacted.
- BB notes awards were advertised three times via Newsletter or Board Bulletin
- Gary Bryant – *suggests retrospective awarding*
- Aaron Elbourne – *perhaps a direct email and via social media would help*
- BB notes often nominations have come via “push” from supervisors or mentors
- RRD – seeks clarification regarding awards, as he sent a nomination for ACIS Lectureship in early December 2020.
- *Vince Craig – good evidence that awards early in an academic’s career make an impact.*
  - *ACIS members should help junior ACIS member to apply for external awards*
  - *Can ACIS Awards committee help “drive” this?*
  - Either by direct nominations or information exchange.
  - BB – agreed, but ultimately people still need to apply.
  - VC – can we include them in emails and bulletins?
- *Leonie van’t Hag – saw the call but put off due to COVID.*
- *Ray Dagastine – Can multiple awards be given?*
  - BB – yes there is precedent, in the past for Thesis Award
  - Could be extended to travel awards.

#### **8. IACIS 2022 Preparations (Greg Warr)**

- New dates are advertised on IACIS website
- Whole process in hibernation for a year
  - Turned out to be a good idea
  - Took some negotiation with IACIS Board
- First meeting with Ian Gentle and PCO to occur today
  - Update to next ACIS Board Meeting
- BB – is there a timeline for “critical decisions”?
  - GW – no, that will be part of today’s meeting with PCO

#### **9. Discussion regarding Proposed changes to ACIS Constitution**

- Need to vote a change in Constitution
  - VC – *need one week notice for changes to Constitution*
    - *GW confirms*

#### **10. Any other business**

- 2022 Student Conference to be host by UniSA, chaired by Marta Kraskowska
- BB formally thanked CC, GA and GW for their service to the ACIS Board.

#### **11. Next AGM**

- To be confirmed.

Meeting closed @

**Next AGM: Feb 2022, StuCon @ somewhere in South Australia**